

Knights of Columbus

South Carolina District

De Soto Province



Fourth Degree Program Manual 2017-2018

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The Patriotic Degree of the Knights of Columbus

Religiously Devoted, Patriotically Proud

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July 1, 2017

Worthy Faithful Navigators of the South Carolina District,

Congratulations on being elected as Faithful Navigator of your Assembly. I hope you have a successful year. If there is anything I can do to assist you, please do not hesitate to call.

For most men who follow Jesus, there comes a time when duty extends beyond our own lives, beyond how we lead our families, and into how we serve our family and fellow man. That's what the Knights of Columbus is all about. The Patriotic Degree allows Knights of Columbus members to take this one step further. "Sir Knight" is more than a title — it's an honor.

The Knights of Columbus has been called, "The strong right arm of the Catholic Church." And to many, the Fourth Degree, is the visible arm of the Knights of Columbus. As members of the Fourth Degree, we have a responsibility not only to serve and support our country, but to also educate our fellow men on our responsibilities of being citizens. **For it does not matter what we claim to be, it matters what we are and what we do.** Knights of the Patriotic Degree hold unwaveringly to what is right and honorable, working to keep God in the civic arena, serving the life of the Church, and defending laws that recognize the sanctity of life and true religious liberty. Knights of the Patriotic Degree honor our legacy of knighthood and celebrate the proud Catholic – American history we share.

The South Carolina District Programs and Awards is dedicated to recognizing those Assemblies and Sir Knights who have achieved these goals. I encourage you to study the Program, incorporate them into your plans for the year, and share your Assembly's success through the awards program.

This Manual was written with several goals in mind:

- To benefit you, the Faithful Navigator, and your Assembly in planning for your success.
- Sharing the vision and goals of the Patriotic Degree.
- Expound on the responsibilities of the Faithful Navigator and Assembly Commander.
- Explain the District Awards Program.
- Give examples of programs your Assembly can do.
- Share the proud Fourth Degree Legacy we have in the South Carolina District.

Fraternally,

Thomas M. Monahon

Let us pray for our success:

Holy Family, pray for us.

Our Lady of Guadalupe, patroness of the Americas and the unborn, pray for us.

St. Joseph, patron saint of the Universal Church, pray for us.

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**“For it does not matter what we claim to be,
it matters what we are and what we do.”**

South Carolina District and Supreme Fourth Degree Awards Program

The South Carolina District Fourth Degree Awards Program presently consists of five (5) district awards and three Supreme Awards. The five district awards are:

- Former Master Arthur E. Anderson (*Sir Knight of the Year Award*)
- Monsignor John L. Manning Catholicity Award (*Youth*)
- District “To Be A Patriot” Award (*Best Activity form #TBP-1*)
- Outstanding Assembly Award (*Best Assembly Award*)
- Top Patriot Assembly Award (*Top Assembly in District*)
- Catholic Legacy Award (*New Sir Knight Recruitment*)

There are also three Supreme Council Awards

- Supreme Council “To Be A Patriot” Award(Supreme Best Activity form #TBP-1)
- Supreme Council Civic Award (List Four Programs on form #2321)
- STAR Assembly Award

The following pages explain the requirements for each of these awards.

A description of these awards can be found on the South Carolina State Council website at www.southcarolinaknights.org from the selection banner, select “Patriotic Fourth Degree”– “Program Information.” A Fourth Degree header will appear and a “Fourth Degree Programs” box will appear in the center of the page under the selection banner. Selection of the program will give the description of the award and suggested nomination forms and format.

Former Master Arthur E. Anderson Sir Knight of the Year Award

AWARD: The FM Arthur E. Anderson Sir Knight of the Year Award is given annually by the District of South Carolina, Desoto Province of the Fourth Degree of the Knights of Columbus in memory of FM Anderson. This award is given to an outstanding Sir Knight who best exemplifies those qualities, which endeared Arthur Anderson to all who knew him. Arthur E. Anderson was the first Master of South Carolina District and was instrumental in revitalizing the Fourth Degree in South Carolina and the establishment of the District of South Carolina.

REQUIREMENTS: Each Assembly in the District of South Carolina shall nominate a Sir Knight in good standing, who has enhanced the Fourth Degree in his Assembly during this Fraternal Year.

NOMINATIONS: The Assembly's nomination should do the nominee justice. Cover the nominee's works in his Assembly, his parish and his community. To win, the package must be complete and comprehensive. He has worked hard for his Assembly and our Order, so make the nomination very strong.

JUDGING: The Master shall appoint a committee. In the event of a conflict of interest by any member of the Selection Committee or the inability of a member to serve on the committee, the Master shall appoint a replacement from among the membership of the Fourth Degree.

DUE: March 31, 2018

Mail nominations to: Keith Kingren
District Program Director
2704 E. Georgia Road
Simpsonville, SC. 29681

DISTRICT AWARD: PLAQUE – Awarded at 2018 South Carolina State Convention.

MONSIGNOR JOHN L. MANNING CATHOLICITY AWARD

PURPOSE: The Monsignor John L. Manning Catholicity award is given annually by the District of South Carolina in memory of Monsignor John L. Manning. The award is given to an outstanding Catholic boy or girl who best exemplifies those qualities which endeared Monsignor Manning to all who knew him; Love of God, Love of Church and Love of Country. In recognition of Monsignor Manning's many years as Rector of Bishop England High School and his dedication to the training of the youth of our diocese, the recipient shall be limited to a Catholic boy or girl who is enrolled as a full time high school student in South Carolina.

REQUIREMENTS: The recipient must: 1. Be a baptized and practicing Catholic, 2. Be a full time high school student enrolled in a Catholic, private or public high school in South Carolina, and 3. Demonstrate his/her love of God, Church and country by his/her active participation in the parish and living their Catholic Faith by service to their school and their community.

NOMINATIONS: The nomination shall be written to justify the nominee for this award and signed by the Faithful Navigator. Letters and other documentation regarding the nominee's contributions to the church, school and community should be included as part of the nomination.

It is recommended that the Assembly solicit nominees and gather supporting evidence for several nominee. Nominations shall be solicited from pastors and associate pastors within the various parishes, from school officials and other persons in the community who can attest to the activities of the nominee.

JUDGING: The Master shall appoint a committee. In the event of a conflict of interest by any member of the Selection Committee or the inability of a member to serve on the committee, the Master shall appoint a replacement from among the membership of the Fourth Degree.

DUE: March 31, 2018

Mail nominations to: Keith Kingren
District Program Director
2704 E. Georgia Road
Simpsonville, SC. 29681

DISTRICT AWARD: PLAQUE – Awarded at 2018 South Carolina State Convention.

DISTRICT OF SOUTH CAROLINA FOURTH DEGREE “TO BE A PATRIOT AWARD”

PURPOSE: The District of South Carolina Fourth Degree “To Be a Patriot Award” will be given annually to the Assembly that conducts the best Patriotic Activities in their community during the Fraternal Year. The objectives of the “To Be a Patriot” Awards Program are to stimulate community interest in our great American Heritage, to make them aware of the story of our great country, and to help spread patriotism through various activities.

REQUIREMENTS: Each Assembly is to select the single best patriotic project or activity the Assembly has conducted during the year. Each Assembly must submit documentation describing the activity, attesting to the program conducted and addressing the judging criteria.

NOMINATIONS: Nominations must be submitted on form #TBP-1, (found on Supreme website under “Assembly Forms”.) The nomination shall be written to justify the activity for this award and signed by the Faithful Navigator. Programs, newspaper articles, pictures and other documentation regarding the patriotic community activities should be included as part of the nomination.

JUDGING: The Master shall appoint a committee. In the event of a conflict of interest by any member of the Selection Committee or the inability of a member to serve on the committee, the Master shall appoint a replacement. The Committee will make a recommendation to the District Master who is responsible for the final decision.

1. The award is based upon **a single patriotic project or activity** conducted by an Assembly during the fraternal year.
2. **BASIS FOR JUDGING**
 - a. Does the program truly exemplify the virtue of patriotism?
 - b. How many members participated in the program? What percentage of the entire membership participated?
 - c. What were the benefits of the program? How did the results affect the community at large?
 - d. How original was the program?
 - e. How the program was publicized and how effective was the publicity?

DUE: March 31, 2018

Mail nominations to: Keith Kingren
District Program Director
2704 E. Georgia Road
Simpsonville, SC. 29681

DISTRICT AWARD: PLAQUE – Awarded at 2018 South Carolina State Convention.

NOTE** - Completing the form #TBP-1 and submitting it also makes the Assembly eligible to be submitted for the Supreme “To Be A Patriot Award” .

“OUTSTANDING” ASSEMBLY AWARD

PURPOSE: The “Top Patriot” Assembly Award is to recognize South Carolina District’s best Assembly based on submittals for the “Outstanding Assembly Award”.

REQUIREMENTS: To be eligible, Assemblies must complete all requirements and submit the “Outstanding Assembly Award” application to the District Program Director.

- 1. Hold unwaveringly to what is right and honorable and working to keep God in the civic arena by**
 - Submitting the Civic Award (Form #2321)
 - Or participating at least 4 patriotic, community activities supporting the military, veterans, police, fireman, etc.
- 2. Serve the life of the Church by**
 - Providing at least five (5) Church related Honor Guards.
- 3. Defend laws that recognize the sanctity of life and true religious liberty by**
 - Participating in at least three (3) Pro-Life or Religious Liberty activity.
- 4. Honoring our legacy of Knighthood and celebrating our proud Catholic - American History by**
 - Sponsoring the exemplification of at least three (3) new members
 - Having at least 5 Assembly Sir Knights attending the Exemplification and banquet
 - Participation in the District Awards Program by
 - Nominating a “To Be A Patriot” event
 - Nominating a person for Arthur E. Anderson and/or Msgr. John L. Manning Award.

JUDGING: The Master shall appoint a committee. In the event of a conflict of interest by any member of the Selection Committee or the inability of a member to serve on the committee, the Master shall appoint a replacement.

DISTRICT AWARD: PLAQUE – Awarded at 2018 South Carolina State Convention.

“TOP PATRIOT” ASSEMBLY AWARD

PURPOSE: The “Top Patriot” Assembly Award is to recognize South Carolina District’s best Assembly based on submittals for the “Outstanding Assembly Award”.

REQUIREMENTS: To be eligible, Assemblies must complete and submit the “Outstanding Assembly Award”. application to the District Program Director.

JUDGING: The Master shall appoint a committee. In the event of a conflict of interest by any member of the Selection Committee or the inability of a member to serve on the committee, the Master shall appoint a replacement.

DISTRICT AWARD: PLAQUE – Awarded at 2018 South Carolina State Convention.

CATHOLIC LEGACY AWARD

PURPOSE: We, as Catholic American Citizens, share a proud history. This history is best exemplified as part of the Fourth Degree Exemplification. The Catholic Legacy Award will be presented by the South Carolina District to all Assemblies who share their Catholic Legacy by actively supporting exemplifications held by the South Carolina District.

REQUIREMENTS: To be eligible, an Assembly must actively recruit new Fourth Degree members, meeting their assigned quota during the fraternal year.

JUDGING: No judging is required. The SC District Master's records will serve as the account for the Assemblies.

DISTRICT AWARD: Assemblies will be recognized by the South Carolina District at the Assembly's officers' installation the following year.

SUPREME COUNCIL AWARDS

SUPREME COUNCIL “TO BE A PATRIOT” AWARD

PURPOSE: Established in 1985, the “To Be A Patriot” Award annually recognizes the three best patriotic programs conducted nationally by Fourth Degree Assemblies each fraternal year.

REQUIREMENT: Each Assembly will submit a report on their single best patriotic activity on form #TBP-1 to District Program Director to be judged as part of the South Carolina District “To Be A Patriot” Award.

1. The award is based upon **a single patriotic project or activity** conducted by an Assembly during the fraternal year.
2. **BASIS FOR JUDGING**
 - a. Does the program truly exemplify the virtue of patriotism?
 - b. How many members participated in the program? What percentage of the entire membership participated?
 - c. What were the benefits of the program? How did the results affect the community at large?
 - d. How original was the program?
 - e. How the program was publicized and how effective was the publicity?

DUE: March 31, 2018

[NOTE: All #TBP-1 forms received by March 31, 2018, will be judged as part of the SC District “To Be A Patriot” Award. Noting that the Supreme Council website shows an April 30, 2018 deadline, any #TBP-1 forms received by the Master between March 31 and April 30, 2018, will be considered for the South Carolina District nomination for the Supreme Council “To Be A Patriot” Award.

JUDGING: The Master will judge the properly submitted #TBP-1 forms and select a “To Be A Patriot” Award nominee which will be submitted to the De Soto Province Vice Supreme Master. The Vice Supreme Master will select the best activity in the Province and submit the entry form to the Supreme Master. These entries will then be reviewed by a committee appointed by the Supreme Knight and Supreme Master.

Winners will be announced yearly in October. Once a program has been recognized as a winner at the international level, it cannot be entered in future competitions.

SUPREME COUNCIL CIVIC AWARD

PURPOSE: The Civic Award is presented annually as a tribute to the spirit of patriotism and national pride exemplified in the patriotic activities conducted by Fourth Degree Assemblies. Assemblies conducting a minimum of four different patriotic programs during the fraternal year are eligible for the Supreme Council Civic Award.

REQUIREMENT: To be eligible, Assemblies must complete and submit the Civic Award application to the Supreme Council office.

JUDGING: No judging. Just submit the Civic Award application.

DUE: June 30, 2018. Note: This will not be accepted by Supreme if late.

All Assemblies are encouraged to achieve Civic Award status each and every fraternal year.

THE STAR ASSEMBLY AWARD

PURPOSE: New this year, the Supreme Council is providing the STAR Assembly Award. Like the STAR Council Award, it is the highest award an Assembly can achieve from Supreme. It should be the goal of every Assembly to achieve this award.

REQUIREMENTS and DUE DATES: There are five requirements:

- Publish and distribute to the Assembly membership a minimum of six Assembly Newsletters during the 2016-2018 fraternal year. A copy of each newsletter must also be sent (either in print or electronically) **to the Master and Vice Supreme Master.**

Thomas M. Monahon
Master, South Carolina District
2646 Spring Valley Drive
Aiken, SC 29803
803-648-9925
tmonahon@atlanticbb.net

Robert Anderson, PSD, FM
Vice Supreme Master, De Soto Province
14423 Bay Hills Drive
Largo, FL 33774
727-595-0133
rander12@verizon.net

- Meet the Assembly's membership goal, with a net gain of 10% additions over deletions.
- Earn the Civic Award by conducting a minimum of four patriotic programs during the 2016-2018 fraternal year, and reporting those programs to the Supreme Master by June 30, 2018 on the Civic Award Application.
- Complete and submit to your District Master by April 30 the To Be A Patriot Award application.
- Complete and submit the Report of Officers Chosen for the Term (#186) and the Annual Survey of Fraternal Activity (#1728) by their respective due dates. The Fraternal Survey form is due January 31, 2018. The office report form was due July 1 for Star Assembly qualification purposes.

NOTE: All required forms for the Star Assembly Award can be found on the Assembly Forms page of kofc.org/forms.

South Carolina District Assembly Legacy Quotas

We, as Catholic American Citizens have a proud and noble heritage in this great land of ours. What greater way to share this history than to share it with our brother Knights by having them go through a Fourth Degree Exemplification.

Assembly			7/1/2017 Membership	2017-18 Quota
Number	City	Name		
1074	Aiken	Msgr. George Lewis Smith	130	9
1447	Beaufort	Rev. Albert A. Faase	57	4
2280	Hilton Head	Hilton Head Island	97	7
3198	Bluffton	Fr. Mychal F. Judge, OFM	103	7
1900	Summerville	Msgr. Richard C. Madden	72	5
3009	Summerville	St. Theresa of the Little Flower	58	4
3697	Goose Creek	St. Francis Caracciolo	77	5
1071	Charleston	Rev. P.N. Lynch	192	13
3243	Mt. Pleasant	Rev. Vincent Robert Capodanno	66	5
1799	Myrtle Beach	San Miguel	62	4
2107	Garden City	Grand Strand	125	9
2431	North Myrtle Beach	Fr. George F. Moynihan	121	8
3166	Conway	St. James the Younger	70	5
3272	Pawleys Island	Fr. Philip Grant	112	8
1574	Florence	Msgr. Charles D. Wood	106	7
1714	Sumter	Bishop Henry P. Northrop	71	5
1072	Columbia	Bishop John England	152	11
2655	Lexington	Mother Teresa	61	4
2902	North East Columbia	Joseph Cardinal Bernardin	134	9
2108	Rock Hill	Fr. Henry Tevlin	105	7
3149	Fort Mill	Fr. Michael J. McGivney	76	5
3696	Lake Wylie	St. Michael the Archangel	49	3
1073	Greenville	Msgr. Charles J. Baum	95	7
1655	Spartanburg	Fr. Maurice R. Daly	111	8
2502	Taylors	Holy Family	58	4
2890	Simpsonville	Holy Spirit	114	8
3065	Pickens	Fr. Bernard Lohman, CSP	57	4
1933	Seneca	Fr. Isaac Hecker	62	4
3100	Greenwood	John Paul II	46	3
3411	Anderson	Fr. Francis A. Gorman	29	2